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| **FOC Meeting Agenda** | **Date:**  |
| **Time:**  |
| **Location:**  |
| **Meeting called by:** | Practice Manager |
| **Facilitator:** | Practice Manager |
| **Attendees:** |  |
| **AGENDA ITEMS** |
| Topic | Presenter | Time  |
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| **TRAINING TOPIC** |
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| **RECORDED CALLS** |
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| **GENERAL BUSINESS, QUESTIONS AND FEEDBACK** |
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|  | **NEXT MEETING -** |  |  |